# **SI.** Swedish Institute

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**Baltic Sea Cooperation –** Seed funding – deadline February 1, 2017

> DETTA ÄR ETT EXEMPEL FRÅN TIDIGARE UTLYSNING INOM PROJEKTINITIERING.

TILL KOMMANDE UTLYSNING UPPDATERAS SAMTLIGA BILAGOR.

# Organisation assessment Swedish applicant organisation

**Applicant organisation** 

Project acronym

**Project title** 

Contact (project leader)

Signatory (firmatecknare)

Organisation Registration Number (organisationsnummer)

How to fill in this form

This document is password protected. You can only type in the textboxes or select in the alternative boxes.
You can fill in any textbox by clicking in it or move around by pressing the "Tab" key or using the arrow keys.

Swedish Institute Svenska institutet Slottsbacken 10 Box 7434 SE-10391 Stockholm Sweden P +46 (0)8 453 78 00 si@si.se www.si.se www.sweden.se The Swedish Institute (SI) is a public agency that promotes interest and confidence in Sweden around the world. SI seeks to establish co-operation and lasting relations with other countries through strategic communication and exchange in the fields of culture, education, science and business.

Appendix 2 - Organisation Assessment

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#### 1 Basic information

- What is the main area of expertise/goal of your organisation?
- What is the annual budget of your organisation (or department/unit, please specify)?
- How is the organisation financed?
- How many people work in your organisation (or department/unit, please specify)?

Does the organisation produce an annual report and audit report (signed by an external, independent and qualified auditor) for the whole organisation?

O Yes O No

• If necessary, specify answers above:

Appendix 2 - Organisation Assessment

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#### 2 Self-assessment of the organisation (department, unit or equivalent)

(1= Disagree 2= Agree to some extent 3= Agree)

• The organisation has adequate systems for planning, following up and assessing its work on a regular basis.

 $\bigcirc$  1 = Disagree  $\bigcirc$  2 = A gree to some extent  $\bigcirc$  3 = A gree

• The organisation has the necessary skills, systems and capacity for leading, administering and reporting projects with external funding.

 $\bigcirc$  1 = Disagree  $\bigcirc$  2 = Agree to some extent  $\bigcirc$  3 = Agree

• The organisation currently has sufficient staff and resources to implement a collaborative project of the kind applied for.

 $\bigcirc$  1 = Disagree  $\bigcirc$  2 = A gree to some extent  $\bigcirc$  3 = A gree

• The project's budget will be kept separate from the applicant organisation's other funding/activities.

 $\bigcirc$  1 = Disagree  $\bigcirc$  2 = A gree to some extent  $\bigcirc$  3 = A gree

• If necessary, please comment here:

Appendix 2 – Organisation Assessment

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# 3 Previous funding from the Swedish Institute

• Identify previous funding from the Swedish Institute, starting in 2012, stating the registration number and project title.

Appendix 2 – Organisation Assessment

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### 4 Bank giro service or Postal giro service

- Organisation number
- Your reference (maximum 8 letters)
- Bank giro service/Postal giro service

Appendix 2 - Organisation Assessment

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# 5 Forwarding of funding granted

• Does the main applicant intend to forward parts of any funding granted?

○ Yes ○ No

• If "Yes", please specify below: Partner Country

Expected amount