

Swedish Institute Baltic Sea Cooperation

Application for seed funding – deadline February 1, 2017

**DETTA ÄR ETT EXEMPEL FRÅN
TIDIGARE UTLYSNING INOM
PROJEKTINITIERING.**

**TILL KOMMANDE UTLYSNING
UPPDATERAS SAMTLIGA
BILAGOR.**

Project description

Applicant organisation

Project acronym

Project title

Contact person

How to fill in this form

- This document is password protected. You can only type in the textboxes.
- You can fill in any textbox by clicking in it or move around by pressing the “Tab” key or using the arrow keys.

1 Aim (maximum 2,000 characters)

State the aim of the seed funding project.

2 Context (maximum 3,000 characters per textbox)

Remember: Your description should focus on the overall context for both the seed funding project that you apply for AND the extended, future project that the seed funding project will contribute to.

TABLE: THE COMMON CHALLENGES THAT YOU SHOULD COMMENT ON REGARDING THE SPECIFIC CHALLENGE/NEED IN YOUR PROJECT:

Strategy/policy	Common challenges	Link
The EU Strategy for the Baltic Sea Region (EUSBSR)	Specific objectives/actions relating to different policy areas or horizontal actions .	http://www.balticsea-region-strategy.eu/
The EU's Eastern Partnership	Specific themes under the 4 platforms or other themes mentioned in the summit declarations .	http://eeas.europa.eu/eastern/index_en.htm
The HELCOM Baltic Sea Action Plan	Specific goals and objectives in the action plan.	http://www.helcom.fi/baltic-sea-action-plan

- Describe the **specific challenge** or **need**, in the Baltic Sea Region, that your project meets and its relevance in terms of impact on **the common challenges** in the region as identified in the relevant documents (see box above).
- Describe the added value to be gained by solving this challenge through transnational cooperation instead of each country trying to solve it at national level.
- Briefly describe to the best of your knowledge the Baltic Sea macro-regional **context** for your project, including **initiatives/activities pursued by others** and **complementary projects in the Baltic Sea Region**. Specify also in what way **your project proposal differs from/complements other initiatives**.

3 Composition of the partnership (maximum 3,000 characters per textbox)

Your description should focus on the partnership for the seed funding project you apply for.

- Please indicate how this project relates to the main applicant's other activities and strategies/goals. Please also reflect on the main applicant's commitment to the project.

- Describe in what way the partnership reflects a cross-sectoral and multi-level governance perspective.

- Describe all project partners, including name of organisation, country and type of organisation. For each organisation, specify briefly its **competence and role** in this project. Describe the **added value** each gains from participating in it.

<p>1/ Name and country of organisation: Type of organisation: Competence of organisation to be used in this project: Role of organisation in this project: Added value this organisation gains from participating:</p>
<p>2/ Name and country of organisation: Type of organisation: Competence of organisation to be used in this project: Role of organisation in this project: Added value this organisation gains from participating:</p>
<p>3/ Name and country of organisation: Type of organisation: Competence of organisation to be used in this project: Role of organisation in this project: Added value this organisation gains from participating:</p>
<p>4/ Name and country of organisation: Type of organisation: Competence of organisation to be used in this project: Role of organisation in this project: Added value this organisation gains from participating:</p>
<p>5/ Name and country of organisation: Type of organisation: Competence of organisation to be used in this project: Role of organisation in this project: Added value this organisation gains from participating:</p>
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<p>10/ Name and country of organisation:</p>

Type of organisation: Competence of organisation to be used in this project: Role of organisation in this project: Added value this organisation gains from participating:

11/ Name and country of organisation:

Type of organisation: Competence of organisation to be used in this project: Role of organisation in this project: Added value this organisation gains from participating:

4 Summary: Objectives, activities, indicators and expected outputs

- Specify the SMARTER (Specific, Measurable, Accepted, Relevant, Time-bound, Emotionally attractive and Realistic) short-term objectives to be achieved during the seed funding project, along with the project’s activities, indicators and expected concrete outputs and/or its established structures.
- Please note that these exact objectives are to be reported in the final project report.
- Please see the instructions for detailed information on how to fill in the compilation table.

How to use this table

- Start by clicking in the first cell. Use the ‘Tab’ key to move to the next cell. You can choose any cell by clicking in it.
- Add new rows to the table by selecting the last cell and then pressing the ‘Tab’ key.
- You can delete a row by selecting the row in the left margin, then pressing the right mouse button and selecting ‘Delete rows’.
- You can use the ‘Table tools’ function in Word to add/delete rows.
- To leave this section after filling it in you have to move to another section manually.

Short-term project objective	Activity/Operation	Indicator	Expected output

5 Work plan

Make a work plan using the table below. Please make sure that all activities mentioned in the table compilation above are also mentioned here. If dates are not available, state the expected time frame in as much detail as possible.

How to use this table

- Start by clicking in the first cell. Use the 'Tab' key to move to the next cell. You can choose any cell by clicking in it.
- Add new rows to the table by selecting the last cell and then pressing the 'Tab' key.
- You can delete a row by selecting the row in the left margin, then pressing the right mouse button and selecting 'Delete rows'.
- You can use the 'Table tools' function in Word to add/delete rows.
- To leave this section after filling it in you have to move to another section manually.

Date(s)	Place/Country	Activity/Operation	Responsible partner	Invited stakeholders/participants

6 Communication (maximum 2,000 characters per textbox)

Describe how the objectives, activities and outputs of the project will be disseminated and communicated

- within each partner organisation.

- internally within the partnership.

- to relevant stakeholders (for example other networks), including policymakers and possible end users of the project's outputs.

7 Sustainability (maximum 2,000 characters per textbox)

Indicate how you intend to achieve long-term sustainability for the project results and how you intend to ensure durability for your project/partnership.

- Please identify **possible practical uses of the outputs** from the seed funding project, both within the partnership and in reference to external stakeholders/target groups.

- Describe your **planned development of an extended future project; the partnership, conditions and resources necessary** for future collaboration.

- Indicate potential future sources of **funding**, both internal and external. The external funding sources must be defined and linked to specific calls within different funding programmes.

Other risks	Proba- bility	Conse- quence	Total risk	Risk management	Person responsible
			0		
			0		