



CREATIVE FORCE

INTERIM FINANCIAL REPORT

Project title:	Registration number, SI application:
Grant recipient:	Registration number, grant recipient:
Contact person, grant recipient:	Authorised signatory, grant recipient:

BUDGET ITEMS	AGREED BUDGET	ACTUAL COSTS SO FAR	REMAINING PLANNED COSTS
	(in SEK)	(in SEK)	(in SEK)
Budget for the Swedish organisation(s)			
International travel, visas and similar costs			
Local transportation (domestic)			
Food and subsistence			
Accommodation			
Conference room expenses			
Equipment and supplies			
Project management/fees (incl. social security contributions)			
Project administration			
Information expenses			
Translation, interpreters (external)			
Expert participation (external)			
Audit costs (external)			
Evaluation costs			
Other costs			
Subtotal Swedish organisation(s)			
Budget for international partner organisation(s)			
International travel, visas and similar costs			
Local transportation (domestic)			
Food and subsistence			
Accommodation			
Conference room expenses			
Equipment and supplies			
Project management/fees (incl. social security contributions)			
Project administration			
Information expenses			
Translation, interpreters (external)			
Expert participation (external)			
Audit costs (external)			
Evaluation costs			
Other costs			
Subtotal international partner organisation (s)			
TOTAL COSTS			

TRANSFER OF SI FUNDING	SUM (in SEK)		
Total amount transferred to partner organisation(s)			

INTERIM FINANCIAL OUTCOME	INCOME (in SEK)	COSTS	DIFFERENCE
Total amount granted by the Swedish Institute			
Total costs so far			
REMAINING AMOUNT			

DEVIATIONS

Explain deviations of more than 10 % between the agreed budget cost and actual cost for any budget item during this stage of the project.

PLEASE FILL IN THIS SECTION BY HAND BEFORE POSTING TO THE SWEDISH INSTITUTE

To be filled in by the grant recipient

Place and date

Signature of person authorised to sign for the grant recipient

Clarification of signature (name in block letters)

GUIDELINES

BUDGET ITEMS	The financial report should only include costs financed by the Swedish Institute. Non-relevant items should be left empty. Only costs for activities that took place during the agreed project period up to the interim reporting date may be included in the interim financial report.
AGREED BUDGET (in SEK)	Enter the original agreed budgeted cost in SEK (use numbers only) of the budget item for which SI funding has been received.
ACTUAL COSTS SO FAR (in SEK)	Enter the actual outcome in SEK (use numbers only) up to the interim reporting date.
REMAINING PLANNED COSTS	Enter the remaining planned costs for each budget item until the end of the project period.
Budget for the Swedish organisation(s)	Enter the costs for all Swedish partner organisations in the project (including the grant recipient).
Budget for international partner organisation(s)	Enter the costs for all international partner organisations in the project.
TRANSFER OF SI FUNDING	If SI funding has been transferred to a partner organisation in Sweden or abroad, the total sum in SEK (use numbers only) shall be entered here.
INTERIM FINANCIAL OUTCOME	Difference between the sum granted by SI and the total costs so far.