

SI. CREATIVE FORCE

ORGANISATION ASSESSMENT - COLLABORATIVE PROJECT

GENERAL INSTRUCTIONS

The first part is to be filled in by the Swedish applicant organisation, the second by the international partner organisation. If the project involves more than one international partner, the organisation assessment should be completed by the main international partner.

SWEDISH APPLICANT ORGANISATION

Full name of the Swedish organisation:	
Swedish organisation number:	
Contact person:	
Homepage of the organisation:	
Year of registration:	

BASIC INFORMATION

Does your organisation work in the field of:

Culture:

Media:

Other:

What is the main area of expertise/goal of your organisation?

What are the most important results that have been achieved through your work in recent years?

What previous experience does your organisation have of development cooperation?

ECONOMY

What is the annual budget of your organisation?

How is the organisation financed?

How many people work in your organisation?

Does the organisation produce an annual report and audit report (signed by an external, independent and qualified auditor) for the whole organisation?

Yes

No

Has any external evaluation of your organisation been carried out? By whom? When?

What routines and systems are in place to prevent, detect and mitigate irregularities and corruption?

SELF-ASSESSMENT OF THE ORGANISATION

(1 = Disagree, 2 = Agree to some extent, 3 = Agree)

Criteria	1	2	3
The organisation has adequate systems to plan, follow up and assess its work on a regular basis.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The organisation has adequate systems for administration and financial management.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The finance staff have the necessary skills and capacity to manage funding in accordance with the Creative Force regulations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The organisation is currently sufficiently staffed and resourced to be able to carry out a collaborative project of the kind applied for.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The organisation works actively to achieve gender equality and non-discrimination in its own structure (including sex, transgender identity or expression, ethnicity, religion or other beliefs, disability, sexual orientation and age).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMENTS

What would you say are the organisation's main weaknesses?

Other comments:

INTERNATIONAL PARTNER ORGANISATION (MAIN PARTNER IF MORE THAN ONE)

Full name of the partner organisation:	
Organisation number (if applicable):	
Contact person:	
Homepage of the organisation:	
Year of registration (if applicable):	

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Culture:

Media:

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