

## Enclosure to your application for participation in the SI Innovation Leaders

### **NOMINATION FORM** (Instructions)

#### *Examples of who can be your reference person*

- Employer/head/director from your organisation
- If you are director yourself, kindly choose somebody else within your organisation

#### *Examples of who **cannot** be referred to and used as reference person*

- Family members/relatives
- Partners
- Friends
- Individuals who demand compensation (money, goods, favors, services or other means) from you in order to give you a statement of reference

#### *Why do we require a reference person?*

The referee is expected to state an opinion of the applicant from a professional perspective and thereby provide an important supplement to the letter of motivation and the curriculum vitae.

During the selection process, the reference person may be contacted by the Swedish Institute for additional information.

#### *Restrictions*

The nomination form must be completed in English and cannot exceed two pages. Any additional pages will be disregarded. In order to be valid, the letter must be dated and signed. The letter should preferably be completed by using the template provided by the Swedish Institute. If, however the referee chooses to write a freeform letter of reference, the details of the applicant as well as contact details for the referee must be provided. Furthermore, the referee is encouraged to answer the questions given in the form.

The completed letter of reference is then to be scanned to PDF format (please **do not** include this instructions page in the conversion) and enclosed along with your application. A letter that is not signed will be disregarded.