# CREATIVE FORCE

## CERTIFICATION OF FINANCIAL REPORT

### GENERAL INSTRUCTIONS

This template shall be used to certify financial reports which SI does not require to be audited by an external auditor, namely:

* Seed funding projects of up to SEK 100 000
* Interim reports for projects longer than 12 months

The person authorised to represent the organisation and (in cases where this is not one and the same person) the finance director, treasurer or equivalent, should certify that the attached financial report is correct.

### PROJECT DETAILS

|  |  |  |
| --- | --- | --- |
| Name of organisation | Organisation number | SI reference number |
| Name of contact person | Telephone | E-mail |

This is to certify that the attached financial report is correct in accordance with the following:

* The incurred costs have been categorised and reported on the correct budget lines.
* The financial report is based on the budget approved by SI.
* The incurred costs have sufficient supporting documentation according to applicable national accounting regulations and standards.
* All payments or transfers of project funds have been approved by a person in the organisation with authority to do so in accordance with the delegation order of the organisation.

Eventual comments to the above

|  |  |  |
| --- | --- | --- |
| Signature person authorised to represent the organisation |  | Signature finance director, treasurer or equivalent |
|  |  |  |
| Name and title in block letters |  | Name and title in block letters |