**School and Youth Exchanges Between Sweden and Russia**

**Partner Enclosure Template 2021**

***To be used for partner enclosures to project applications to the Swedish Institute (SI) concerning school and youth exchanges between Sweden and Russia. The initiative aims at promoting strengthened people to people contacts and relations between the two countries.***

**BACKGROUND**

For each partner organisation in the project, one partner enclosure according to this template is required to be submitted to SI along with the application.

The partner enclosure confirms support from your organisation to the project proposal. It also offers a possibility for you to develop your expectations with the project, and what the contribution of your organisation will be.

**INSTRUCTIONS**

The form provided in the document (see next page) should be completed, signed and sent to the project leader at the main applicant to SI.

A partner enclosure may also be sent directly to SI by e-mail (si@si.se), after the application for project funding has been completed. The SI reference number of the project should then be included in the e-mail headline. Partner enclosures must be received by SI at the latest by 31 October 2021.

The partner enclosure:

* Must be signed and scanned (to PDF format)
* Cannot exceed 2 pages in total (but do NOT include this instructions page)
* Only represents one (1) organisation per enclosure

*If a new partner is entering an ongoing project, this template can be retrieved from SI upon request in order to prepare a partner enclosure to be sent to SI for confirmation.*

**7. PARTNER ENCLOSURE**

**SCHOOL AND YOUTH EXCHANGES BETWEEN SWEDEN AND RUSSIA 2021**

|  |  |
| --- | --- |
| SECTION A – DETAILS OF PARTNER ORGANISATION | |
| Name of organisation |  |
| Contact person, Name |  |
| Contact person, Title |  |
| Contact person, Department/unit/section/office |  |
| Contact person, E-mail |  |

|  |  |
| --- | --- |
| SECTION B – NAME OF PROJECT TO SUPPORT | |
| Name of project (same as in application to SI) |  |

|  |
| --- |
| SECTION C – ROLE AND CONTRIBUTION |
| Describe your organisation’s main expectations with this project. |
|  |
| Given the expectations (above), what would be your main role in this project, and what would be your contribution? |
|  |

|  |  |
| --- | --- |
| SECTION D – AUTHORIZED SIGNATORY (cannot be the same as appointed contact person) | |
| Place and date |  |
| Organisation |  |
| Full name |  |
| Position/title |  |
| Signature |  |