 For contact details visit www.si.se

Datum: Date: 2023-01-17

Enclosure: 5

Document: Partner letter

# SI Baltic Sea Neighbourhood Programme – Seed funding and cooperation projects

## Enclosure 5: Partner letter

Call for funding 2022/2023 with application deadline 2 March 2023.

## Background

This document is a template for the partner letter to be used along with applications for project funding in calls within the SI Baltic Sea Neighbourhood Programme. The partner letter confirms support from your organisation to the project application. It also offers a possibility to develop your expectations with the project and what your contribution will be.

## Instructions

The template provided in the document (see next page) should be completed, signed and e-mailed to the main applicant for the project you apply for, not to SI. The main applicant is responsible for forwarding the partner letter to SI.

All project partners, except the main applicant are obliged to use this form. The main applicant instead fills in enclosure 4 Organisation description.

The partner letter:

* Must be signed and scanned to PDF format (but do NOT include this instruction page)
* Could be signed digitally
* Only represents one (1) organisation per enclosure

How to use this document

* This document is password protected. You can only type in the textboxes.
* You can fill in any textbox by clicking in it or move around by pressing the “Tab” key or using the arrow keys.
* Please note that the textbox limits below refer to characters including blank spaces.

## Title of the project application to the Swedish Institute (SI)

Title of project OR acronym (same as in application to SI)

Name of main applicant organisation, based in Sweden

## Details of the partner organisation and contact person

Name of organisation:

Department/unit/section:

Country:

Contact person, Name:

Contact person, Title:

Contact person, E-mail:

## Relevance

Briefly summarize how this project is in line with activities, goals and competence of your organisation as well as with national, regional and local strategies relevant to your organisation.

Maximum 2000 characters

## Contribution of your organisation

Briefly summarize your organisation’s expected contribution to the project.

Maximum 1000 characters

## Added value for your organisation

Briefly summarize the added value your organisation gains from participating in this project.

Maximum 1000 characters

## Authorized signatory

(The authorized signatory cannot be the same as appointed contact person, see question 2 above)

Place and date:

Organisation:

Full name (first name and surname) :

Position/title:

Signature: