# Creative Partnerships Programme

## Memorandum of Understanding 2024

### General instructions

Every application to the Swedish Institute (SI) must include a Memorandum of Understanding (MoU). The Swedish applicant organisation should submit a separate MoU with each of the partner organisations involved in the application. These should be attached to the online application as a single document. The MoU should be signed by persons who are legally authorised to sign on behalf of the organisations (in Swedish: *firmatecknare*).

## Article 1 Parties

Memorandum of Understanding (MoU) between

Type the name of Swedish applicant organisation here, type the legal status of Swedish applicant organisation here, type organisational registration number here

and

Type the name of the partner organisation here, type the legal status of partner organisation here, type organisational registration number here (if applicable)

with the aim of cooperating in the type name and main objective of the of project here.

## Article 2 Period of Partnership

The MoU shall apply during the period the specific date when the project starts until the specific date when the project ends.

## Article 3 Responsibilities

Describe who is responsible for what in the project. List the partners’ sole responsibilities and shared responsibilities.   
Answer here

## Article 4 Financial arrangements

Describe the financial arrangements which have been agreed between the partners.   
Answer here

## Article 5 Risk Sharing

What are the risks involved in the project and who covers the costs of the potential risks? Here exchange information about insurances etc.  
Answer here

## Article 6 Signature

Each signatory signs two copies of this MoU and retains one copy.

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Date & place Date & place

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Signature Swedish applicant organisation Signature partner organisation

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Name and position (in type) Name and position (in type)