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# The Swedish Institute Ukraine Cooperation Programme

## Enclosure 2: Risk analysis

Call for funding with application deadline 7 May 2025

**Project title**

**Main applicant organisation**

**Project leader/contact person**

## About this enclosure

The risk analysis is an important part of the application and is expected to be comprehensive with a focus on risks that could jeopardize the project. The risk analysis must be completed using this template, with the questions and risk analysis table below.

Risks related to irregularities and corruption should mainly be covered in questions 1.1, 1.2 and 1.3 while other types of risks either internal (within the project/partnership) or external, should be covered by the table in section 1.4.

The present situation in Ukraine in relation to the project setup should be taken into consideration for risks identified within all areas of the risk analysis.

***All questions in the template are mandatory to answer and both relevant internal and external risks should be identified and assessed in the table, section 1.4.***

## Risk analysis

* 1. **Which part of the project setup do you consider most vulnerable to risk?**

*Maximum 1 000 characters (incl. spaces)*

* 1. **What are the key preconditions for the project to succeed, and which of these are the most uncertain? How will you manage them within the partnership?**

*Maximum 1 500 characters (incl. spaces, mandatory question)*

* 1. **a)** **Describe the identified main corruption risks during the project cycle.**

*Maximum 1 000 characters (incl. spaces)*

 **b) What routines and systems are in place in the project setup (refer to activities in the work plan) to prevent, detect and mitigate irregularities and corruption? Also reflect on responsibilities for this within the partnership.**

*Maximum 1 500 characters (incl. spaces)*

* 1. **Table for other internal and external risks**

The table should include pre-emptively identified risks along with assessment (probability and consequence) along with a plan for management. See example and further instructions for the table below:

* How likely is it that the risks will occur? (1 – unlikely, 2 – possible, 3 – likely, 4 – certain)?
* Then weight the risks according to how serious the consequences may be (1 – negligible, 2 – mild, 3 – perceptible, 4 – severe).
* Then calculate the total risk in terms of likelihood x consequence.
* For all risks included in the table, a brief risk management plan must be presented, and a responsible person/role should be appointed.

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| --- | --- | --- | --- | --- | --- |
| **Risk** | **Probability** | **Conseq-uence** | **Total risk** | **Risk management** | **Person responsible** |
| EXAMPLE: Key person leaves the **programme** | 2 | 4 | 8 | Delegate a back-up person for all key people, create a system for continuous documentation. | Project leader/all key people |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Risk** | **Probability** | **Conseq-uence** | **Total risk** | **Risk management** | **Person responsible** |
| **Part 1 Internal risks (within the project/partnership)** ***For example:*** Project *management & administration, key people and staff, limitation of funding, increased costs, implementation of activities, reporting, partners’ availability, and interest.* | **(1 – 4)** | **(1 – 4)** | **Total risk** | **Risk management** | **Person responsible** |
|       |   |   | 0 |       |       |
|       |   |   | 0 |       |       |
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| **Part 2 External risks*****For example:*** *political changes and support, war/conflicts, pandemics, travel restrictions, stakeholder’s availability, and interest etc.*  | **(1 – 4)** | **(1 – 4)** | **Total risk** | **Risk management** | **Person responsible** |
|       |   |   | 0 |       |       |
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|       | 3 |   | 3 |      |       |
|       | 4 |   | 4 |       |       |